TA CPD HUB

Data Processing Agreement

Article 28 UK GDPR – Schedule 1 to the TA CPD Hub Terms and Conditions – Version 1.1, 23 November 2026

This Data Processing Agreement forms Schedule 1 to the TA CPD Hub Terms and Conditions for School and Trust subscriptions and is accepted at checkout. Where a school or Trust's procurement process requires a signed copy, it can be signed below and returned to info@trythisteaching.com.

Parties

Party	Details
Controller	The subscribing school, academy, federation or multi-academy trust identified in the subscription/order ("Controller").
Processor	Try This Teaching Limited (company no. 15392615), registered office 9 Ruskin Way, Woosehill, Wokingham, United Kingdom, RG41 3BP; VAT no. 460722506 ("Processor"). Contact: Amjad Ali – info@trythisteaching.com.

1. Scope and duration

This DPA applies where the Processor processes Personal Data on behalf of the Controller in connection with the TA CPD Hub. Processing continues for the duration of the Controller's subscription and any agreed post-termination return/deletion period.

2. Subject matter and purpose

The Processor will process staff Personal Data only as necessary to provide, secure, administer and support the TA CPD Hub, including account creation, learning delivery, learning analytics, school/Trust administration, communications, support and reporting.

3. Processing on documented instructions

The Processor shall process Personal Data only on the documented instructions of the Controller, including instructions contained in the subscription agreement, this DPA, support requests and authorised administrative actions, unless UK law requires otherwise.

4. Confidentiality

The Processor shall ensure that persons authorised to process Personal Data are subject to appropriate confidentiality obligations and only access data to the extent necessary for their role.

5. Security

Taking into account the nature of the processing, the Processor shall implement appropriate technical and organisational measures to protect Personal Data against accidental or unlawful destruction, loss, alteration, unauthorised disclosure or access. Current measures are described in the TA CPD Hub GDPR & Security Due-Diligence Pack and may be updated as the service evolves.

6. Subprocessors
The Controller gives general written authorisation for the Processor to use subprocessors necessary to deliver the service, subject to the Processor maintaining an up-to-date subprocessor register and imposing data-protection obligations that provide an equivalent level of protection where Article 28 requires this. The Processor remains responsible to the Controller for its subprocessors' processing within the scope of this DPA.

7. International transfers
The Processor shall not make a restricted transfer of Controller Personal Data unless an applicable UK GDPR transfer mechanism or adequacy arrangement is in place. Where relevant, supplier DPAs, SCCs, the UK Addendum and/or recognised data privacy framework mechanisms may be relied upon.

8. Data subject rights
Taking into account the nature of the processing, the Processor shall provide reasonable assistance to the Controller, insofar as possible, with requests from data subjects exercising rights under UK data protection law.

9. Security incidents and personal data breaches
The Processor shall notify the Controller without undue delay after becoming aware of a Personal Data Breach affecting Controller Personal Data and shall provide available information reasonably required for the Controller to meet its legal obligations.

10. DPIAs and regulatory cooperation
The Processor shall provide reasonable information and assistance, taking into account the nature of processing and information available to it, where the Controller requires support with a data protection impact assessment or consultation with the Information Commissioner.

11. Return and deletion
At the end of the services, the Processor shall, at the Controller's choice and subject to applicable law, return/export relevant Controller Personal Data and delete or anonymise Personal Data that is no longer required. Data contained in backup media may remain until normal backup rotation expires and will remain protected from routine use.

12. Audit and information rights
The Processor shall make available information reasonably necessary to demonstrate compliance with Article 28 obligations and shall permit reasonable audits or inspections subject to appropriate notice, confidentiality, security and cost arrangements.

13. Controller obligations
The Controller is responsible for ensuring that it has a lawful basis for providing staff Personal Data to the Processor, that staff receive appropriate privacy information, and that instructions given to the Processor comply with applicable data protection law.

14. Liability and precedence
Nothing in this DPA relieves either party of its direct obligations under applicable data protection law. If there is a conflict between this DPA and other terms relating specifically to processing of Controller Personal Data, this DPA shall take precedence to the extent of that conflict.

Schedule A – Processing details

Item	Details
Data subjects	School/MAT employees, Teaching Assistants, school/Trust managers/admins, purchasing/account contacts and authorised Hub users.
Personal data	Name, username, work email, job/role, school/Trust affiliation, School Lead/Admin status, account/membership status, learning allocations/progress, Learning Pathway assignments and completion, webinar viewing and attendance, Skills Audit self-ratings and priorities, quiz data, completion records, learning time, certificates, reflections/notes, Community posts, records of service emails sent, support/security logs, billing/order contact data and technical identifiers. Source: entered by the Controller's authorised School/Trust Lead or School Admin, by the staff member, or uploaded by the Processor from a list supplied by the Controller; no MIS integration.

Item	Details
Special-category data	Not required or requested. No biometric data, photographs for identification, pupil data or payment card numbers are processed. Users should not enter pupil-identifiable or special-category information into the Hub.
Frequency	Continuous/regular for the duration of the service.
Nature	Collection, storage, retrieval, organisation, access control, reporting, communication, export, support, deletion/anonymisation and backup.
Purpose	Provision and administration of the TA CPD Hub and associated CPD reporting/support.
Duration	Subscription term plus the retention/deletion period set out in section 10 of the TA CPD Hub GDPR & Security Pack, or as the Controller instructs.

Schedule B – Subprocessors / services

Provider	Service
Anchorline Systems (Chris Morris)	Technical administration, support, development and hosting management
Hostinger	Hosting/server and backup infrastructure (server in the United Kingdom; backups in Germany, EU)
Brevo	Transactional email sending (via FluentSMTP)
Stripe	Payment processing
Google	Google Analytics where enabled

Zoom is treated separately where the Hub provides meeting links only and a user chooses to join Zoom directly. The Processor will update this register before any new subprocessor processes Controller Personal Data.

Signature / incorporation

For the Controller	For Try This Teaching Limited
Name: _____ Role: _____ Date: _____ Signature: _____	Name: _____ Role: _____ Date: _____ Signature: _____